

BOARD MEETING
September 30th, 2020

The September 30th, 2020 Board Meeting of the Metropolitan Airport Authority of Peoria was held on September 30th, 2020 at 12:00a.m. in the Conference Room located on the 2nd Floor of the Terminal Building. Commissioners Heinzmann and Weiss participated via teleconference.

Chairman Jensen called the meeting to order:

Roll call: Present: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss
Absent: Barry

Also attending was: MAAP staff members; Gene Olson – Director of Airports, Doug Palmer – Assistant Airport Director, Steve Perrone – Director of Finance & Administration, and Cheryl Bockhold-Sloan – Manager of Marketing and Public Relations.

Chairman Jensen entertained a motion to approve the following minutes:

- Board Meeting Minutes of August 26th, 2020
- Air Service/Marketing Committee Meeting Minutes of September 21st, 2020
- Projects/Finance Committee Meeting Minutes of September 21st, 2020

Commissioner Fehl moved to approve the minutes. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Weiss
Nays: None

FY2020 AUDITED FINANCIAL STATEMENTS

Mr. Perrone introduced Mr. Andy Saltzman with Ginoli & Co. to discuss the Airport Authority's FY2020 Audited Financial Statements.

Commissioner Krantz moved to accept the Airport Authority's FY2020 Audited Financial Statements. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Stella, Weiss
Nays: None

REPORT OF THE DIRECTOR OF AIRPORTS:

Mr. Olson presented his monthly status report on activities.

Mr. Olson requested approval of PIA Additional Parking – CMT Design Agreement in an amount not to exceed \$85,200.

Commissioner Heinzmann moved to approve PIA Additional Parking – CMT Design Agreement. Motion was seconded by Commissioner Fehl and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Weiss
Nays: Stella

Mr. Olson discussed Amendment 1 to Airport Joint Use Agreement between MAAP and National Guard Bureau which extends the agreement for an additional year.

Commissioner Stella moved to approve Amendment 1 to Airport Joint Use Agreement between MAAP and National Guard Bureau. Commissioner Gunn seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss

Nays: None

Mr. Olson discussed FAA Grant Offer – West Apron Expansion, Runway 4/22 Preliminary Design. The maximum obligation of FAA is \$1,019,060.

Commissioner Stella moved to accept FAA Grant Offer – West Apron Expansion, Runway 4/22 Preliminary Design. Commissioner Krantz seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss

Nays: None

Mr. Olson requested approval of CMT Design Agreements for West Apron Expansion, Runway 4/22 Design at costs not to exceed \$585,100 and \$297,500, respectively.

Commissioner Stella moved to approve CMT Design Agreements for West Apron Expansion, Runway 4/22 Design. Commissioner Roehm seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss

Nays: None

Mr. Olson discussed the need for Aerial Survey Expenditure to take LIDAR images of the airport for aid in obstruction identification.

Commissioner Stella moved to approve Aerial Survey Expenditure. Commissioner Roehm seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss

Nays: None

REPORT OF THE DIRECTOR OF OPERATIONS AND MAINTENANCE

Mr. Palmer reviewed his monthly report with the Board.

Mr. Palmer discussed Amendments to CMT Construction Supervision Agreements Related to Closeout Items for FAA Grants on Apron Phase I and Phase II in the amounts of increasing the not to exceed amounts by \$162,055.00 and \$34,785.00 for Phase 1 and Phase II, respectively.

Commissioner Krantz moved to approve Amendments to CMT Construction Supervision Agreements Related to Closeout Items for FAA Grants on Apron Phase I and Phase II. Commissioner Heinzmann seconded the motion and was carried on roll call vote.

Yeas: Fehl, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss

Nays: Gunn

Mr. Palmer requested approval of Apron Phase III – Change Order #2, Final Change Order which reduces contract amount by \$155,913.98 due to needing less than anticipated subgrade repair.

Commissioner Stella moved to approve Apron Phase III – Change Order #2, Final Change Order. Commissioner Fehl seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss
Nays: None

REPORT OF THE DIRECTOR OF FINANCE AND ADMINISTRATION:

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone requested approval to Redeem Property Taxes for Cargo Suite 100 for the Tax Years 2016 – 2019. Total redemption amount is \$90,639.21.

Commissioner Stella moved to approve the Redemption Property Taxes of Cargo Suite 100 for the Tax Years 2016 – 2019. Motion was seconded by Commissioner Fehl and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss
Nays: None

Mr. Perrone requested approval of updates to the Airport Authority's Purchasing Policy. Updates were made to approval threshold dollar amounts.

Commissioner Roehm moved to approve updates to the Airport Authority's Purchasing Policy. Motion was seconded by Commissioner Fehl and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss
Nays: None

Mr. Perrone requested approval of updates to the Airport Authority's Personnel Policy Relating to Holiday Pay.

Commissioner Stella moved to approve updates to the Airport Authority's Personnel Policy Relating to Holiday Pay. Motion was seconded by Commissioner Roehm and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss
Nays: None

Mr. Perrone presented the Financial Statements (August 2020) and Vouchers Payable.

Commissioner Stella moved to approve the Financial Statements and Vouchers Payable. Motion was seconded by Commissioner Krantz and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss
Nays: None

MARKETING / AIR SERVICE COMMITTEE:

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

Ms. Bockhold-Sloan requested approval of Q3 & Q4 FY2021 Proposed Marketing Spend in the amount of \$118,585.

Commissioner Stella moved to approve Q3 & Q4 FY2021 Proposed Marketing Spend. Motion was seconded by Commissioner Gunn and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Jensen, Krantz, Roehm, Stella, Weiss

Nays: None

SAFETY & ZONING: No report.

REPORT OF THE ATTORNEY: No report.

OLD BUSINESS: None.

NEW BUSINESS: None.

MEETING OPEN TO THE PRESS: None.

There being no further business Chairman Jensen entertained a motion to adjourn the meeting. Commissioner Stella moved. Motion was seconded by Commissioner Krantz and carried unanimously.

Approved:



Karen Jensen, Chairman