

BOARD MEETING

February 26, 2020

The February 26, 2020 Board Meeting of the Metropolitan Airport Authority of Peoria was held on February 26, 2020 at 12:00a.m. in the Conference Room located on the 2nd Floor of the Terminal Building.

Vice-Chairman Fehl called the meeting to order:

Roll call: Present: Fehl, Gunn, Heinzmann, Roehm, Stella
Absent: Barry, Jensen, Krantz, Weiss

Also attending was: MAAP staff members; Gene Olson – Director of Airports, Doug Palmer – Assistant Airport Director, Steve Perrone – Director of Finance & Administration, and Cheryl Bockhold-Sloan – Manager of Marketing and Public Relations.

Vice-Chairman Fehl entertained a motion to approve the following minutes:

- Annual Board Meeting Minutes of January 29th, 2019
- Air Service/Marketing Committee Meeting Minutes of February 17th, 2020
- Projects/Finance Committee Meeting Minutes of February 17th, 2020

Commissioner Roehm moved to approve the minutes. Motion was seconded by Commissioner Stella and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

REPORT OF THE DIRECTOR OF AIRPORTS:

Mr. Olson presented his monthly status report on activities.

Mr. Olson discussed Kress Lease Proposal. Kress Enterprises is proposing annual rent in the amount of \$31,000 per year with annual increases in accordance with CPI for the remainder of the lease term.

Commissioner Roehm moved to approve Kress Lease Proposal. Commissioner Heinzmann seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

Mr. Olson discussed Draft Lease for Byerly Fuel Tank.

Commissioner Stella moved to table board action on Draft Lease for Byerly Fuel Tank pending additional information to be brought to the Board. Commissioner Heinzmann seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

REPORT OF THE DIRECTOR OF OPERATIONS AND MAINTENANCE

Mr. Palmer reviewed his monthly report with the Board.

Mr. Palmer requested approval of low bid for a Shuttle Bus from Midwest Transit Equipment in the amount of \$56,680.

Commissioner Heinzmann moved to approve the low bid for a Shuttle Bus from Midwest Transit Equipment. Commissioner Roehm seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

Mr. Palmer discussed Access Control & Video Monitoring Software Maintenance Agreement Renewal with Genetec. Mr. Palmer recommended renewing the agreement for 3 years at a cost of \$22,350, resulting in a savings of \$5,550 over renewing for a single year.

Commissioner Heinzmann moved to approve 3 year Access Control & Video Monitoring Software Maintenance Agreement Renewal with Genetec. Commissioner Stella seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

Mr. Palmer discussed Snow Removal Equipment Building: Pay App #21 – Partial Retainage Reduction of \$200,000 as the project is 99% complete.

Commissioner Roehm moved to approve Snow Removal Equipment Building: Pay App #21 – Partial Retainage Reduction. Commissioner Heinzmann seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

Mr. Palmer discussed Reconstruct Terminal Apron Phase #3: Change Order #1 – Contract Language Change for Concrete Flexural Strength.

Commissioner Roehm moved to approve Reconstruct Terminal Apron Phase #3: Change Order #1 – Contract Language Change for Concrete Flexural Strength. Commissioner Heinzmann seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

REPORT OF THE DIRECTOR OF FINANCE AND ADMINISTRATION:

Mr. Perrone reviewed his monthly report with the Board.

Mr. Perrone presented the Financial Statements (January 2020) and Vouchers Payable.

Commissioner Heinzmann moved to approve the Financial Statements and Vouchers Payable. Motion was seconded by Commissioner Stella and carried on roll call vote:

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

MARKETING / AIR SERVICE COMMITTEE:

Ms. Bockhold-Sloan reviewed her monthly report with the Board.

Ms. Bockhold-Sloan requested approval of PIA Rewards Program Rebuild with Central States Media at a cost of \$2,500.

Commissioner Heinzmann moved to approve Rewards Program Rebuild. Commissioner Roehm seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

Ms. Bockhold-Sloan requested approval of the FY2021 Q1 & Q2 Marketing Spend.

Commissioner Roehm moved to approve FY2021 Q1 & Q2 Marketing Spend. Commissioner Stella seconded the motion and was carried on roll call vote.

Yeas: Fehl, Gunn, Heinzmann, Roehm, Stella

Nays: None

SAFETY & ZONING: No report.

REPORT OF THE ATTORNEY: No report.


OLD BUSINESS: None.

NEW BUSINESS: None.

MEETING OPEN TO THE PRESS: None.

There being no further business Vice-Chairman Fehl entertained a motion to adjourn the meeting. Commissioner Stella moved. Motion was seconded by Commissioner Roehm and carried unanimously.

Approved:



Erik Fehl, Vice-Chairman of the Board